



The Confluence Collective  
Nirmal Cottage,  
Atisha Road, Kalimpong  
West Bengal - 734301

Phone no +91 9733185815  
mail@theconfluencecollective.com

---

## The Confluence Collective Photo Archive policy

### 1. Free Access for Local Researchers

Local researchers from the Darjeeling Hills and Sikkim are granted free access to the Archive for non-commercial purposes such as academic research or personal use.

### 2. Commercial Use Policy

For any commercial use, including but not limited to publishing, exhibitions, advertising, or other revenue-generating activities, a usage fee will be applicable. The fee structure will be determined based on the nature, scope, and scale of the project.

### 3. Mandatory Photo Credit

All users must provide appropriate credit to The Confluence Collective and the respective contributor of the image(s). The credit must state:

“Photo courtesy: [Name of Contributor]/TCC Photo Archive.”

### 4. Approval and Licensing

Prior written approval is mandatory for all uses of the images, whether for non-commercial or commercial purposes. Users may be required to sign a licensing agreement specifying terms of use and restrictions.

### 5. Non-Exclusive Licensing

The Archive grants non-exclusive licenses for approved uses. This means that the same images may also be licensed to other parties.

### 6. Prohibited Uses

The Archive’s images may not be used in:

- Contexts promoting hate speech, discrimination, or political propaganda.
- Any activity that violates local or international laws.

### 7. Reproduction Limitations

Any reproduction, modification, or alteration of images—such as cropping, retouching, or overlays—requires prior approval from The Confluence Collective.

### 8. Archival Preservation

Users must respect the integrity of the Archive. Images may not be removed, altered, or misrepresented in any way that distorts their historical or cultural significance.

### 9. Restricted Use for Digital Platforms

For digital use, users must adhere to resolution specifications provided by the Archive to prevent unauthorized redistribution or misuse.

## 10. Educational Use and Waivers

Educational institutions may apply for fee waivers or reduced fees for projects that align with the mission and goals of The Confluence Collective.

## 11. Research Citation Standards

Any research, publication, or presentation utilizing images from the Archive must include a clear citation. Suggested format:

“Source: The Confluence Collective Photo Archive.”

## 12. Partnerships and Collaborations

Organizations, museums, or other entities wishing to collaborate with The Confluence Collective for exhibitions or special projects must enter into a formal partnership agreement.

## 13. Monitoring and Compliance

The Confluence Collective reserves the right to monitor the usage of its images. Access or licenses may be revoked for violations of these terms.

## 14. Legal and Ethical Standards

All users must adhere to applicable copyright, intellectual property laws, and ethical standards when using the Archive. Violations may result in legal action.

## 15. Project-Specific Use

Users may only use the Archive’s photographs for the specific project or purpose for which they have obtained approval. Any use of the images outside of the agreed-upon project requires additional approval from The Confluence Collective.

